

Wellow Neighbourhood Plan

Wellow Neighbourhood Plan Steering Committee meeting

Date: 15th January 2018 Venue: Wellow Village Hall Time: 7:30pm

Author: Kathy Taylor

MINUTES

Present (chair first):

Trevor Grant; Mike Freeman; Kathy Taylor; David Mallinson; Thelma Freeman; Harmeet Brar; Carl Donnelly; Ivor Binns; Les Rackham

Apologies:

John Sampson;

Declarations of Interest:

None

Public Participation:

Working Group Members and public were encouraged to join in discussions throughout the meeting.

Next Meeting:

Date: 19th February Venue: Wellow village Hall Time: 7:30pm

Agenda:

As Published.

Approval and adoption of the minutes of last meeting.

Minutes Accepted

Matters arising from the minutes of the last meeting.

None

Action Minutes	Action
05) Nick Adams-King (TVBC) has suggested Parishes apply their own “traffic light” rating to the SHELAA nominated sites.	Dev’t WG
There was a discussion as to whether it would be relevant for the NHP team to perform their own “call for sites” as part of the process of developing a Neighbourhood plan.	Dev’t WG
The Test Valley BC Community Engagement Officer, Louise Trayling, has provided feedback on the Community Engagement Strategy. The Strategy will be reviewed and updated using this feedback and feedback received from NHP team.	TG
A meeting is planned for February to begin writing the “Vision and Objectives”. The NHP is to look forward to the next 10 to 15 years.	TG

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The meeting discussed how the NHP Survey will be distributed; it appears that the Parish Council Newsletter does not go to every household in the Parish. A suggestion was made that it could be distributed along with the Church Parish Magazine. This will be raised with the Parish Council.	TG
06) The Development Working Group have been reviewing existing NHPs and examiner's reports. The WG will meet next week to understand what lessons can be learnt and identify the policies which the Wellow NHP will require.	Dev't WG
07) The Community Working Group have not gained any further information regarding Health services; it was suggested that they talk with the Awbridge and Sherfield English NHP committees to understand the information they may have gained on this subject. Achieving improvements for community transport have not been successful; again, it was suggested that the WG talk with their peers in the Awbridge and Sherfield English NHP committees.	Comm WG
There was a suggestion that there could be a trial for the community transport; a minibus could be leased. This suggestion will be taken to the Parish Council.	TG/HB
David is putting together a small team to create the Survey/Questionnaire to be issued this summer. It is hoped the first draft will be ready in March. The outcome of the Survey will hopefully be a large response; highlighting issues that are important to the people of Wellow Parish. The Survey is part of the Community Engagement.	DM
08) Several of the NHPs reviewed by the Development WG have contained results of Environment assessments. The Environment WG should investigate if there are existing documents which cover Wellow Parish. It was suggested that there may be Environment Assessment documents from 1995/6 when a by-pass was considered.	JS
09) It appears that some of the team are having difficulties logging into the Google drive repository. Instructions will be issued.	KT
The next meeting with Graham Smith (TVBC) is 31 st January; these meetings have been useful in providing relevant information from TVBC. Graham has already answered questions regarding SHELAA; there are some more to raise. It was suggested that Graham could be asked about Forecast and Trends within TVBC regarding age-profiles,	MF/TG

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population size, employment etc. Also, the question of existing Environmental Assessments covering Wellow Parish and the availability of land-use and settlement boundary maps, can be raised. If you have any suggestions for questions to raise at this meeting then PLEASE email Mike and Trevor.	
10) Next meeting 19 th February	
Future meetings: 19 th March; 16 th April; 21 May; 18 th June.	

Note: the above action minutes are a brief summary of the topics discussed. If further detail is required please contact the appropriate committee member.

Content Agreed by	Signature	Date