

Wellow Neighbourhood Plan

Wellow Neighbourhood Plan Steering Committee meeting

Date: 15th July 2019 Venue: Wellow Village Hall Time: 7:30pm

Author: Kathy Taylor

MINUTES

Present (chair first):

Mike Freeman; Kathy Taylor; Thelma Freeman; Peter Higgs; Les Rackham; Richard Amey; Charles Payne; Cate Saunbury.
Plus, three visitors.

Apologies:

Gaye Chesterton-Kaye; John Saunbury; Chris Tarran; David Mallinson.

Declarations of
Interest:

None

Public Participation:

The Steering Group committee meeting is open to the public; the meeting is where working groups report back progress.

Working Group Members and public were encouraged to join in discussions throughout the meeting.

Next Meeting:

Date: 21st October Venue: Wellow village Hall Time: 7:30pm

Agenda:

As Published.

Approval and adoption of the minutes of last meeting.

Minutes Accepted.

Matters arising from the minutes of the last meeting.

None

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Minutes	Action
04. Non-Steering group members were encouraged to join in discussions and the Chair reminded attendees that only the Wellow Neighbourhood Plan team can take part in any voting. The Steering Committee Meeting will be held Quarterly; to allow more time for the project teams to meet, particularly during the Summer period.	
05. Following the Local Elections two councilors resigned from the Steering Committee and NHP team. As there is a requirement to have three Parish Councilors on the committee, Councilors Gaye Chesterton-Kaye and Charles Payne kindly agreed to join the Steering Committee; alongside Cllr. Philip Stehr. After Trevor Grant's resignation from the Chair, Mike Freeman has been appointed to take over that role. At the last Parish Council meeting Les Rackham and John Saunbury were also appointed to the steering committee. The Chair thanked everyone for the help at the Church Fete. Mike updated the Parish Council in early July of the comments that were received at the fete and on-going work of the NHP team. 06. Mike and John are currently talking to three different consultants to understand what they can do for our Neighbourhood Plan. Then a decision will be made as to which we engage with. It is possible we may wish to engage with more than one to make best use of the skills available. Whilst talking to the consultants, they advised that the next step should be using the 'Key Themes;' to produce a set of Objectives. Some volunteers are required to form a small team to create the Objectives.	MF/JS Team
07. Once the decision has been made regarding engaging Consultants, then the application for a grant can be completed.	MF

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08. There are about 18 potential Greenspace Designation sites which have been suggested. These are currently being entered into a template. Once the template is complete then we can work on which ones are viable to take forward. There was a discussion regarding the 'Licenced Sites' in the Parish. These are owned by the Hampshire C.C. and licenced to be looked after by Wellow Parish Council. Several of these have been identified as possible Greenspace Designation sites. An additional site was put forward at the meeting; this is the wide verges of Foxes Lane.	KT/CS
09. Mike and Les have met with TVBC to discuss the Housing Needs Survey. This is owned and funded by TVBC and is now being prepared by Action Hampshire for our Parish. It was agreed that we should keep this as close as possible to the standard version used with Neighbourhood Plans. The Houghton and Kings Sombourne questionnaires were circulated as examples.	MF
The questionnaire needs to be approved at the next Parish Council meeting in early September. The questionnaire will be distributed by TVBC and the whole process takes about three months. There will be a need for the NHP to assist with communications to the residents the importance of completing the questionnaire. It was felt that we should also increase our use of Social Media for these types of communications. Christopher Craig offered to help us with this which was appreciated.	MF
There was a discussion about needing to understand the National Park's Local plan so that Wellow NHP can reflect any relevant sections.	
10. Charles and Thelma were thanked for the excellent work they are doing regarding footpaths. They have identified four possible routes from East Wellow settlement area to the School. They have identified where there is registered land ownership and where land is unregistered for these routes. There was also a discussion about a path along the Valley parallel to Lower common road. As the most support from the residents' survey was for the path from East to	CP

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West Wellow and the School, it was decided that for now this should be given priority but further work should follow on the valley route. There was some discussion about the possibility of surveying parents at the school entrance about usage of a path from East Wellow. It was decided that we would need more details about what was achievable before any more surveys on this were carried out. It was also noted that it would not just be used for the school but others would use it to get to Hatches Farm etc and that it would get more use if it was a cycle path rather than just a footpath. 11. In the Evidence Base is a draft copy of the “Consultation Statement”; which Kathy is keeping up to date. Mike to send Kathy a copy of Key Themes and Vision Statement for loading into the repository. A folder has been created for photos of the Parish. We will need photos for the final document. Photos of the stand at the church fete have been uploaded. Christopher Craig offered to take some photos around the Parish for adding to the repository and this was appreciated. A volunteer is required to write an Introduction for NHP to include a brief history of Wellow Parish.	MF Team
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Note: the above action minutes are a brief summary of the topics discussed. If further detail is required please contact the appropriate committee member.

Content Agreed by	Signature	Date
M. Freeman		23-07-2019