

Wellow Neighbourhood Plan

Wellow Neighbourhood Plan Steering Committee meeting

Date: 16th April 2018 Venue: Wellow Village Hall Time: 7:30pm

Author: Kathy Taylor

MINUTES

Present (chair first):

Mike Freeman; Kathy Taylor; David Mallinson; Les Rackham; John Sampson; Thelma Freeman, Peter Higgs; Carl Donnelly.

Apologies:

Trevor Grant; John Saunbury

Declarations of Interest:

None

Public Participation:

Working Group Members and public were encouraged to join in discussions throughout the meeting.

Next Meeting:

Date: 21st May Venue: Wellow village Hall Time: 7:30pm

Agenda:

As Published.

Approval and adoption of the minutes of last meeting.

Minutes Accepted.

Matters arising from the minutes of the last meeting.

5a) Vision and Objectives are still being drafted.

5b) Strategy for Community Engagement action is on hold to avoid confusion with other communications.

5c) Next meeting with Graham Smith TVBC is still to be arranged

Minutes	Action
05 a) Development working group have requested data regarding accidents on the A36 within the Parish. The Parish office emailed on our behalf, Hampshire Police, and were informed that there is a charge for this information. A discussion followed as to whether sufficient information for our needs maybe be freely available on a website.	Dev't WG

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b) The cases for Parish on-line and Survey Monkey licences were presented to Parish Council and both accepted. Payments will be made on the 17 th April through the Parish office.	
6. The RAG status review of the SHELAA sites is ongoing. Three new sites were added in the most recent version which have not yet been reviewed. Having done this exercise, it has shown that the assessment criteria needs to be refined, as it was difficult to apply to all the sites.	Dev't WG
7.a) The Draft Survey document is complete and has been circulated to all the Neighbourhood Plan team for review. There have been three responses so far, responses need to be made by 20 th April. It was suggested that the school may be able to help to promote the survey to Parents and children. Mike to follow up with Harmeet. A lot of work has been done in contacting businesses in the Parish. These businesses employ over 360 people. A summary document is to be placed in the repository. b) The costs of printing, and distribution of the survey were discussed, and costs are to be investigated. Once the costs are known applying for a grant from "Locality" will be considered.	All MF KT KT
8) There was a lengthy discussion regarding the requirement of additional footpaths in the Parish, linking East and West Wellow and the school. The meeting was informed that the need for a footpath linking East and West Wellow is already registered in the TVBC Access Plan. A cycle way from Romsey to Wellow is also noted in the TVBC Access Plan. Further research is required to understand what might be realistically possible. Mike to speak to the Parish Office regarding how we obtain information from the Land Registry .	MF
9) The Annual Parish Council meeting is in the village hall, on 25 th April, 6:30pm. The Chair will give a presentation regarding why there is a need for a Neighbourhood Plan, the call for sites (SHELAA) and the Neighbourhood plan survey. It was decided that pin boards should be obtained from TVBC, Mike to make contact. Some A1 and A0 size plans of the parish have been obtained and there were discussions as to which would be most suitable to display. As our survey is not finalised it was suggested surveys from other parishes could go on display as examples.	MF

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It was suggested that there could be a suggestions board where comments are written on post-its and stuck on the board. It was recommended that there be only two or three of the team on hand to answer questions to ensure consistency in responses.	
10) Next meeting 21 st May	
Future meetings: 18 th June; 16 th July; 20 th August; 17 th September. ↗	

Note: the above action minutes are a brief summary of the topics discussed. If further detail is required please contact the appropriate committee member.

Content Agreed by	Signature	Date
Mike Freeman		19-04-2018