

Wellow Neighbourhood Plan

Wellow Neighbourhood Plan Steering Committee meeting

Date: 16th October 2017 Venue: Wellow Village Hall Time: 7:30pm

Author: Kathy Taylor

MINUTES

Present (chair first):

Trevor Grant; Mike Freeman; Kathy Taylor; David Mallinson; Harmeet Singh Brar; John Sampson

Apologies:

Rene Shuster; Richard Millard

Declarations of Interest:

None

Public Participation:

Working Group Members and public were encouraged to join in discussions throughout the meeting.

Next Meeting:

Date: 20th November Venue: Wellow village Hall Time: 7:30pm

Agenda:

As Published.

Approval and adoption of the minutes of last meeting.

Minutes Accepted

Matters arising from the minutes of the last meeting.

04a) Not everyone received copy of Current Situation Analysis document; Kathy to email latest version again.

09a) All volunteers who are active within the working groups, will have access to the document and evidence repository on the Google drive. Kathy to email link.

09b) The Gantt chart is work in progress.

09c) There is to be a second tranche of funds from “Locality”; so current deadlines not so critical. It is worth noting that it can take several months for funds to be issued.

Action Minutes	Action
Carl Donnelly; Stewardship Officer of St Margaret’s Church, was invited to address the meeting. Carl described how he was looking for ways to reach out to the wider community in the Parish to offer support. It was noted that there were some synergies with the activities of the NHP; it	DM

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was agreed that there should be further discussions between Carl and the Communities working group lead.	
04 The Chair has met with the Chair of West Dean and West Tytherly NHP. This NHP group has used a consultant to help carry out a survey within their parish. Other Blackwater parishes are developing NHPs; the Chair will maintain contact with these groups in order to help and support each other.	TG
04 The Chair attended a CPRE Hampshire conference on Neighbourhood Plans; 33 parishes were represented. 400 NHPs have been accepted and 2000 are w.i.p. We need to look at and learn from the accepted NHPs.	All
04 The chair gave a summary of his recent meeting with TVBC which included a discussion of the localism act and the Strategic Housing Land availability assessment (SHLAA). It is hoped the register will be available to see before the next SC meeting in November.	TG
04 It is clear that it is a challenge to have four Working Groups, therefore it is proposed to change to three: Development; Community and Environment. Transport and Economy will feed into both Development and Community working groups. Environment group is likely to be most active at later stages of the project.	All
07 The meeting was updated on the progress of the Community Working Group. Contact has been made with several services, shops and sports groups to understand their needs/aspirations. There has been some response. Face to face meetings with sports groups are planned. The group was reminded to look at other material in the public domain.	DM
09 Employment: the meeting was informed of a couple of small businesses who wish to expand, which could create some additional employment opportunities in the Parish if successful.	
10 The repository on the Google drive will only contain documents produced through our NHP; but links to external documents are to be created and an index of these held in the repository.	MF/KT

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Note: the above action minutes are a brief summary of the topics discussed. If further detail is required please contact the appropriate committee member.

Content Agreed by	Signature	Date
Trevor Grant		25-10-2017