

Wellow Neighbourhood Plan

Wellow Neighbourhood Plan Steering Committee meeting

Date: 18th March 2019 Venue: Wellow Village Hall Time: 7:30pm

Author: Kathy Taylor

MINUTES

Present (chair first):

Trevor Grant; Mike Freeman; Les Rackham; Kathy Taylor; Thelma Freeman; Peter Higgs; David Mallinson; Richard Amey.
Plus, one visitor.

Apologies:

John Sampson; Carl Donnelly

Declarations of
Interest:

None

Public Participation:

The Steering Group committee meeting is open to the public; the meeting is where the working groups report back progress.
Working Group Members and public were encouraged to join in discussions throughout the meeting.

Next Meeting:

Date: 15th April Venue: Wellow village Hall Time: 7:30pm

Agenda:

As Published.

Approval and adoption of the minutes of last meeting.

Minutes Accepted.

Matters arising from the minutes of the last meeting.

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Minutes	Action
5) The Parish council have been encouraged to attend Wednesday's meeting to discuss the findings of the Wellow NHP survey. It is hoped that the feedback will shape the vision and objectives and these can be raised at the Annual Parish Meeting (24th April). Mike and Les were thanked for the time and effort they have both given to the analysis and creating the Survey results slides. The Parish council and Wellow NHP team wish to also thank the Parish Clerks for creating the Survey Summary; there was good feedback regarding its design consistency and professional appearance. The Locality grant will be applied for this month.	TG
6) The Survey analysis has been reviewing the final textual comments. All textual comments are in a spreadsheet and can be filtered as required. There are some comments that are more relevant to the Parish Council than the Neighbourhood Plan and the Parish Council will be informed of these. These comments could be part of an 'addendum' of the Neighbourhood Plan.	MF
7) Development working group need to arrange their next meeting. The group needs to look at commercial development; residential development and greenspaces. There is a need to understand Greenspace designation. Two documents have been reviewed; one is currently being redrafted by Hampshire C.C.	TG
8)The Community working group lead is to engage further with Wellow Businesses to encourage Business to Business networking.	DM
The Community Engagement Strategy will be reviewed this month. There were several textual comments in the Survey requesting a TRIM TRAIL in the Parish. The Community group will explore the feasibility of such a sporting facility.	TG/DM RM
9) Consulting assistance is required for the Environment work.	

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10) Project Plan The project plan was reviewed and the meeting shown what has been completed and what activities need to be worked on next. • There is a need to identify and record the high-level themes that have come out of the survey. It is hoped this will be achieved at Wednesday's meeting. • The Current situation analysis document is to be reviewed. • The Public Engagement spreadsheet needs to be maintained with the follow-up meetings with the businesses. • The Chair to speak to John regarding Greenspaces. • The draft of the 'Consultation Statement' needs to be commenced. • The housing Needs Survey has been requested from TVBC; a meeting with TV to be arranged to finalise details. The survey takes about 3 months to complete. • TVBC are looking for Parish Neighbourhood plans to help them define housing need for their Parish. In 2007, TVBC performed an audit of housing that had been built recently; another audit is now being preformed in the rural parishes. The results will show if 4- and 5-bedroom homes dominate the new builds. The Chair will email TVBC to enquire when the audit will be complete and how the results will be fed back to the Parishes. • There has been a meeting with the head of Wellow School and answers to specific questions are due.	MF PH KT TG/CllrJS KT MF TG TF
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Next meeting: 15 th April	
Future meetings: 20 th May; 17 th June	

Note: the above action minutes are a brief summary of the topics discussed. If further detail is required please contact the appropriate committee member.

Content Agreed by	Signature	Date
T Grant		01-04-2019