

Wellow Neighbourhood Plan

Wellow Neighbourhood Plan Steering Committee meeting

Date: 29th January 2019 Venue: Wellow Village Hall Time: 7:30pm

Author: Kathy Taylor

MINUTES

Present (chair first):

Trevor Grant; Mike Freeman; Les Rackham; Kathy Taylor; Thelma Freeman; Peter Higgs, John Sampson; Richard Amey.
Plus, two visitors.

Apologies:

David Mallinson; John Saunbury; Carl Donnelly

Declarations of
Interest:

None

Public Participation:

Working Group Members and public were encouraged to join in discussions throughout the meeting.

Next Meeting:

Date: TBA Venue: Wellow village Hall Time: 7:30pm

Agenda:

As Published.

Approval and adoption of the minutes of last meeting.

Minutes Accepted.

Matters arising from the minutes of the last meeting.

- 5) Applications for Locality grants for the current financial year are now closed.
- 6) There were not many comments from NHP team and Parish councillors regarding the survey analysis. Those that were provided have been logged and an updated version of the analysis presentation is being prepared.
- 8) The review of the Current Situation Analysis and Settlement Hierarchy is still to be completed.

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Minutes	Action
5) The Chair informed the meeting, that at the last Parish Council meeting the discussion was regarding the best way to get the survey feedback to the residents. It was agreed that a 2-page summary sheet should be available to all residents; this would also say that a more in-depth analysis is available on the Parish web-site. The feedback could be collected from the shops and pubs. Most of those present at the meeting said they would be agreeable to delivering the feedback to each house in the Parish. It was also suggested that the same distributor, that is used for the Parish Magazine could be used to distribute the feedback. The Chair will raise this at the next Parish Council meeting.	TG
6) Survey analysis More analysis needs to be completed regarding the 'likes' and 'dislikes' of Wellow. It was suggested that the summary feedback could be designed around three questions: - • What is good about Wellow • What is disliked about Wellow • What change is required for the future of Wellow It was commented that people like to know percentages of responses and that this was better than 'word clouds' which could be misunderstood. The Survey analysis slides need to be finalised for general release and the 2-page feedback summary needs to be complete by the 25th February.	LR/MF/TG
7)The Development group have updated their document regarding the 2017 SHELAA sites in the parish. The next task is to compare it with the Survey findings and with information obtained from Sarah Hughes (TVBC) regarding housing densities. There was a discussion around having a local call for development sites and whether the Development working group should look at areas that might be suitable for development and speak to relevant landowners.	Dev't Gp

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8) The Wellow Business owners meeting was held on the 17th January. Letters had been sent to 120 business addresses in the Parish and a notice on Facebook. Ten people came to the meeting; all thought it was a good idea to get local businesses together. The attendees were asked why they were in Wellow; the responses were that their business had been there for 80 years or that the sites were available at the time they were needed. There was a discussion around living in Wellow to better manage a business in Wellow and the difference between planning laws for agricultural businesses and other rural located businesses. Some of the issues raised can be taken to the Parish Council.	TG
It was suggested that there is a need to talk with the head of the Hampshire Collegiate school, about the Wellow Neighbourhood Plan. There has been a meeting with the Head of the Primary School.	TF
The Community working group lead will consider how to further engage with Businesses; especially the Agricultural Businesses.	DM
9) Earlier in January there was a meeting with Sarah Hughes of TVBC. Sarah was asked for recent demographic for Wellow. Sarah provided a single sheet of 2017 information and advised that she would forward further detail in a spreadsheet. Sarah is going to send a policy document regarding 'valued green spaces'. This should assist in developing understanding of how we establish that a site is a 'valued green space'. Sarah recommended that the NHP team get started on the Environmental Assessments and Habitat Regulations assessments. These should cover the entire Parish; not just individual sites. The results may be used to help identify appropriate development sites. It was recommended by TVBC that Consultants are used for this piece of work. When asked about density of housing, Sarah said that the NHP should make the recommendation on any potential sites. Sarah recommended that a request is made to TVBC, for a Housing Needs Analysis; to identify demand. This would demonstrate a	TG

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robust process has been followed. The Chair to raise this with Parish Council.	TG
A Project Plan has been drafted which identifies tasks and time frames. Tasks that need to be performed now are: • Review of current Situation Analysis document; • Review of TVBC Amenities document • Update of Community Engagement Strategy • Apply for locality grant for 2019/20 financial year The Project plan currently extends up to the Referendum being in March 2020. It is intended that the Plan is updated and amended as we go forward and is used as a tool to keep the team on track. The Project Office would like others to sense check the plan.	PH/DM KT TG/DM TG Team
Next meeting-: 18 th March	
Future meetings:	

Note: the above action minutes are a brief summary of the topics discussed. If further detail is required please contact the appropriate committee member.

Content Agreed by	Signature	Date
T Grant		05-02-2019