



Wellow Neighbourhood Plan



Minutes from the Neighbourhood Plan Steering Committee 'Zoom' meeting on

Thursday 8th December 2022

Attendees: Charles, Les, Kathy, Peter, Ivor, Sharon, Dick, Ivor.

Apologies: John.

	Action
Strategic Environmental Assessment (SEA) - Aecom have asked for a section to be written giving details on how the committee selected the sites for Option 1. This has been taken from the draft plan and supplied to Aecom; but there has not been a response. Aecom need to be contacted regarding this. - The SEA has been sent to David Illsley and Sarah Hughes. David has assumed that joint feedback is required. Sharon to chase David and Sarah for the feedback and to arrange the meeting that had been requested earlier.	Les Sharon
Habitat Regulations Assessment (HRA) - The complete report has been supplied and the recommendations are now in the draft plan. - It was decided that a phone call should be made to Locality to say that Wellow Neighbourhood Steering Committee (SC) are pleased with the report.	Les
Pre-submission draft - Sharon provided an update on progress of the draft plan. It is 90% complete. All the comments and HRA recommendations have been incorporated. - The numbering of the Local Green Spaces as been revised and the Annexes are being revised. - The plan will be sent to the SC for review week beginning 12th December. - The infrastructure projects and aspirations list need to be reviewed. Charles has asked the Chair of the Parish Council whether the Council has any aspirations or planned infrastructure projects. The Evidence base needs to be reviewed to ensure it covers everything in the draft plan.	Sharon Kathy Les
Pre-submission Plan Consultation - The draft plan must be complete and on the website. - Survey Monkey is ready apart from actual start and end dates - Need to print some comment forms; electronic version is ready. - Will require one or two hard copies of the draft plan to be loaned out. Charles will discuss with Parish Clerk.	



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- The consultation will be advertised through Facebook, Parish Website and Notices on parish notice boards. - Also; hopefully advertised on TVBC and NFNPA website - There is a requirement to email all Consultees regarding the Consultation. There should be a link in the email to the draft plan. - Comments written on hard copies will be entered into the Survey Monkey by Kathy. - All the comments will need to be tabulated and have responses. - Suggested start date for the Consultation is Tuesday 3rd January. Need a project meeting on Monday 19th December to check everything is in place.	Charles Les, Chris, Charles Sharon Charles Kathy SC
Basic Conditions Statement and Consultation Statement Not required until after pre-submission consultation.	
Website The website is being updated.	
Actions from last meeting - All actions have been attended to. - Charles has spoken to the owner of the land adjacent to Meadow Close who has confirmed that he is agreeable to his land being included in the WNP as a Rural Exception Site for affordable housing with an appropriate number of market houses to make the scheme viable.	
AOB Charles updated the committee on the Parish response to some recent planning application amendments.	
Next Meeting Monday 19 th December; 7:30pm via Zoom	